



COMMERCIAL CUSTOMER BILLING AUTHORIZATION FORM

All information must be legible and in accordance with the Public Utility Regulatory Authority regulations for The Connecticut Water Company to process this billing authorization form. Connecticut Water Company reserves the right to bill the property owners for water service in the absence of complete and accurate information based on the Tax Assessor's records. Any questions, call 1-800-286-5700.

Section 1 - THE FOLLOWING INFORMATION SHOULD BE PROVIDED BY THE OWNER:

- 1. Rental Property Address: \_\_\_\_\_ Town \_\_\_\_\_
2. Owner Name: \_\_\_\_\_ Telephone \_\_\_\_\_
3. Owner Mailing Address: \_\_\_\_\_
4. Lease or Effective Dates for Billing: \_\_\_\_\_

If you have indicated that the property is tenant occupied and the tenant is responsible for cold water, the following information must be completed for us to bill your tenant directly for water service as of the effective date noted above.

LANDLORD/OWNER SIGNATURES - I am aware that when the tenant notifies Connecticut Water Company that they are no longer responsible for the water service, the responsibilities will revert back to the owner. The Owner will be responsible to notify Connecticut Water Company if service is no longer required and service will be terminated.

Landlord's Signature (Company/Corporation Representative) \_\_\_\_\_ Name Printed \_\_\_\_\_ Date \_\_\_\_\_

Section 2 - THE FOLLOWING INFORMATION SHOULD BE PROVIDED BY THE TENANT(S):

- 5. Tenant's Business Name with Federal Tax ID# (last four digits) and Principal's Name and Social Security# (last four digits) or Driver's License# (last four digits) and State.

Section 16-3-100, CT State Regulations, Notice of Termination serves as notice that service may be terminated if identification is not provided in 15 days.

Business Name \_\_\_\_\_
Principal's Name: First Middle Last \_\_\_\_\_
Federal ID# \_\_\_\_\_ (last 4 digits)
SS# \_\_\_\_\_ (last 4 digits) LIC# \_\_\_\_\_ (last 4 digits) State: \_\_\_\_\_

- 6. Tenant's Mailing Address and Phone Numbers:

No. Street Unit # City/State/Zip
Day Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

ALL TENANTS ARE REQUIRED TO SIGN THE FOLLOWING STATEMENT AND RETURN THIS COMPLETED FORM TO CONNECTICUT WATER COMPANY WITH THE APPROPRIATE DEPOSIT INDICATED BELOW:

I, as Tenant(s), understand that I am responsible for payment to Connecticut Water Company for all water charges billed as of the effective date. Please note that your consumption information may be provided to the town for sewer billing purposes. This consumption information may be disclosed to your Landlord through sewer billing. I am aware that I am to notify Connecticut Water (1-800-286-5700) when I am no longer responsible for water service at the property and advise them to close the account to cease further charges. I understand that if I do not notify Connecticut Water to close the account, I will continue to be billed and will be responsible for full payment, including collections charges if applicable.

Tenant's Signature \_\_\_\_\_ Name Printed, Title \_\_\_\_\_ Date \_\_\_\_\_